

# PORTLAND SEAFOOD & WINE FESTIVAL

Presented by **Seafood OREGON**

## Exhibitor Registration Form

**February 5 & 6  
2010  
Oregon Convention Center**

Company Name \_\_\_\_\_  
*as it should appear on all materials*

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Website Address \_\_\_\_\_

Email Address \_\_\_\_\_

Type of Business \_\_\_\_\_

Restaurant 20x20 \$600. \_\_\_\_\_ (includes 2 parking passes)

Wine/Beer 10x10 \$450. \_\_\_\_\_ (includes 1 parking pass)

10x20 \$750. \_\_\_\_\_ (includes 1 parking pass)

Corner + \$125. \_\_\_\_\_ (includes 1 extra table)

Other 10x10 \$500. \_\_\_\_\_ (includes 1 parking pass)

10x20 \$750. \_\_\_\_\_ (includes 1 parking pass)

20x20 \$1,250. \_\_\_\_\_ (includes 2 parking passes)

Corner + \$125. \_\_\_\_\_ (includes 1 extra table)

**Full payment of booth fee required at registration. Corners and extra parking passes must be paid in full.**

\_\_\_\_\_ Extra Parking Passes at \$25. (Good for Friday & Saturday)

Do you need: \_\_\_\_\_ Booth Sign (8"x40") *additional \$10.00*

Booth numbers desired: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_ *Gas, electrical not included, see reverse side.*

\_\_\_\_\_ Check enclosed (Payable to Metropolitan Productions, Inc.)

Visa/MasterCard # \_\_\_\_\_ Expiration Date \_\_\_\_\_ CV Code: \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Payment must accompany registration form. Payments are non-refundable once paid.

**Send Registration Form and Payments to:**

Metropolitan Productions, Inc.

2850 West 1st Street

Washougal, WA 98671

360-210-5275

Fax 360-210-5251



**Show details and rules on the back of this page**

# PORTLAND SEAFOOD & WINE FESTIVAL

## *Show Details*

<b><u>Festival Dates &amp; Times:</u></b>	Friday February 5	2 PM - 9 PM
	Saturday, February 6	NOON - 9 PM
<b><u>Move-In Days</u></b>	Thursday, February 4	NOON - 5 PM
	Friday, February 5	8 AM - 1 PM
<b><u>Move-Out</u></b>	Saturday, February 6	9 PM - 11:00 PM

**Included with Space:** Curtain dividers, one topped and skirted table and one chair per 10x10 space, wastebasket. **Electrical, phone lines and natural gas are additional.** Additional tables and chairs are also available for a nominal fee. Parking passes are included as noted on booth type. Corner booths do receive one additional topped/skirted table.

**Booth Assignments:** Booth assignments and locations are at the sole discretion of PS&WF. Priority is given to sponsors, and then by date of deposits.

**Food and Liquor Vendors:** Any exhibitors dealing with food or alcoholic beverages must have the proper food handler's permits and / or liquor permits. All food and beverage applications must have proof of liability insurance of at least \$500,000 at the time of the Festival. Metropolitan Productions, Inc. and the Oregon Convention Center must be named as an Additional Insured. Any exhibitors handling alcohol must also have liquor liability insurance of at least \$500,000. Multnomah County Health Department does required a special event permit for ALL food booths. Cooking/heating will also require proper fire extinguishers in your booth. OLCC forms will be mailed out in October to all booths requiring them.

**Electrical, Gas & Phone Lines:** Are additional to your booth rental and are arranged through OCC. **CONTACT OREGON CONVENTION CENTER AT LEAST 20 DAYS IN ADVANCE FOR BEST PRICING.** Utility prices increase the closer we get to the event.

**Booth Decorating Contest:** There will be a judged contest to select the best-decorated booth at the show. The winner will receive free booth space at the 2011 show, based on your 2010 booth size. Emphasis on judging will include use of a "beach", "seafood" or "wine" theme. Use of neon and other "festive" decorations are encouraged.

**Merchandise Sales:** The PS&WF reserves the right to sell Festival related merchandise including, but not limited to, wine and beer glasses, shirts and other items. Exhibitors are encouraged to offer for sale your own merchandise that does not have reference to the PS&WF. For questions on merchandise, please contact Metropolitan Productions, Inc. for approval before ordering.

**Move-Out:** All items must be removed from OCC by 11 PM on last day of festival.

**Parking Passes:** Each booth gets at least one parking pass for the Festival days Friday/Saturday. See registration form for more details. Additional passes may be purchased for \$25. Passes include in/out privileges. Sold on first-come first-serve. Limited quantities. Must be purchased in advance.

Metropolitan Productions, Inc. reserves the right to refuse any vendor application or exhibitor items and displays that do not fit with the atmosphere that is created with the Portland Seafood & Wine Festival.